2564 Abbeyhill Road, Lincoln, CA 95648 Cell: (916) 905-0445 www.buntingdesign.info BuntingDesign@gmail.com

Professional Profile

LEED® AP-BD+C accredited Architect with three years of licensed practice in all aspects of building design, production, and project management with experience in retail, office, multi-family, mixed use, religious, hospitality, and healthcare.

- Able to think artistically without overlook the technical details.
- Recognized ability to work well within a team environment, but believes in taking initiative
- Outstanding record of delivering well organized quality work in a timely manner.
- Respected leader with capabilities to educate, lead, and direct others.
- Proven ability to handle multiple projects of different scope at the same time.
- Constant desire to raise the bar and innovate.

Design Software: Autocad Architecture / Revit Architecture / 3D Studio Max Design / Sketchup / Photoshop / MS Office

Key Achievements

Design

- Produced quality conceptual and design work at UNLV which positioned me as a top student in my graduate class.
- Designed and presented various phasing schemes to the chief staff of a worldwide company. Schemes included the rearrangement of departments without impeding production during construction.
- Chosen by upper management to create and maintain leasing drawings for a highly respected client.

Production

- Produced quality construction drawings resulting in minimal to no building department comments while keeping project within budget and timeline.
- Maintaining project deadlines for various sized projects.
- Managed production teams, performed comprehensive site and code analyses, redlined construction drawings and details, coordinated with clients and consultants, corresponded with building departments, created presentation and promotional materials, and created material and spec binders.
- Two years of experience with OSHPD projects comprising various hospital renovation projects.

Construction Administration

- Responded to RFIs and change orders, reviewed shop drawings, wrote addendums and additional services
 agreements, verified as-built conditions, attended job meetings, created closeout binders.
- Created forms that were praised by clients and became client standard forms for all future projects.
- Complemented by Contractor in front of Client for responding to RFIs and Submittals in a swift and efficient manner.

Leadership

- Acquired management of a production team of four to complete two large multi-building projects with minimal
 project introduction. Clients, consultants, and my direct supervisor were all impress with my leadership abilities
 and the quality of my verbal, written, and graphical communication skills.
- Praised by upper management in ability to take charge of all projects in NV, UT, and CO for a respected client.
- Managed and coordinated multiple simultaneous projects completely on my own with minimal assistance from my direct supervisor.
- Trained a team of six, who had no previous knowledge, to use the latest BIM technology with minimal slowdown in production over a period of nine months. Preparations were complete to facilitate the instruction of the entire company of about forty employees.

Career History

2014	Project Leader, HMC, Sacramento, CA
2011-2014	Project Architect, Arktegraf, Inc., Sacramento, CA
2009-2011	Assistant Project Manager/Job Captain, Kelly Architecture and Planning, Rocklin, CA
2003-2008	Project Architect/Project Manager, Perlman Design Group, Henderson, NV

Education and Credentials 2014 NCARB Certified: National Council of Architectural Registration Boards 2013 LEED-AP BD+C: United States Green Building Council 2012 Architectural License: California Board of Architects (License #C33928) 2011 Revit Architecture 2011 Certified Associate: Autodesk 2007 **LEED-AP:** United States Green Building Council Master of Architecture: Graduated Cum Laude, University of Nevada Las Vegas; Las Vegas, NV 2006 2004 Bachelor of Science: Architecture, University of Nevada Las Vegas; Las Vegas, NV 1995 Eagle Scout: Boy Scouts of America

Notable Projects

Church of Jesus Christ of Latter-day Saints Re-roof, Napa, CA (2013) - (ARK)

Reroof and Seismic upgrades to existing religious structure. Project included accessibility upgrades.

Starbucks, Various Locations in CA, NV, UT, and CO (2011-current) - (ARK)

- Perform site verification survey and create report for client.
- Create Revit model of store existing conditions.
- After receipt of SBUX schematic design, create construction drawings, coordinate with consultants, and expedite the submittal process, and respond to construction inquiries as required.
- Perform LEED documentation on all new locations.

Fairfield Apartments at Mountain's Edge, Las Vegas, NV (2007-2008)

• 539 dwelling units on a 18 acre lot consisting of 5 four story buildings (109,800 sf each); 5 three story buildings (four 34,500 sf buildings and one 27,600 sf building); 218 attached and detached garage units; two clubhouses (6,000 sf and 7,500 sf) complete with pools, cabanas, barbeque areas, seating areas with outdoor fireplaces, exercise rooms; and other auxiliary buildings.

FRHG Cancer Center Expansion, Marysville, CA (2009-2011) - OSHPD 3 Project (KAP)

- 16,231 sf addition to an existing 21,170 sf Cancer Treatment Center. Project consisted of additional infusion treatment center, additional medical-oncology examination rooms, additional administration offices, additional linear accelerator, additional PET/CT treatment center, support facilities for the building, remodel of the existing pharmacy, and new auxiliary entrance and reception/waiting areas to the existing cancer treatment center.
- Project was phased to allow existing facilities to function with minimal disturbance.

Various National Accounts, (2003-2005) (PDG)

- Checker Auto Parts, (3 location in Las Vegas, NV; 1 location in Pahrump, NV; 1 location in Windsor, CO)
- Family Dollar Stores, (2 locations in Las Vegas, NV; 1 location in Henderson, NV; 1 location in Phoenix, AZ)
- Denny's Restaurant, (Reno, NV)
- Tacone Restaurants, (Las Vegas, NV; Huntington Beach, CA; Rancho Mirage, CA; Charleston, SC)

Awards

Oquendo Business Park, Las Vegas, NV (2007)

National Association of Industrial and Office Properties (NAIOP) Southern Nevada Chapter Spotlight Award: 2007
 Honor Award for Small Office Building Park

The Imagination Workshop, City of Temecula, CA (2004)

Themed Entertainment Association (TEA) Thea Awards: Children's Museum on a Limited Budget

Toon City, Jeddah, Saudi Arabia (2003)

• The International Association of Amusement Parks and Attractions (IAAPA): Top Family Entertainment Center (FECs) of the World Award

Mixed Use at Sunset and Durango, Las Vegas, NV (2005)

• The American Institute of Architects (AIA): Nevada Design Award